

BMS Project Manager

Our client is looking for a full time Project Manager to manage specialist Building Management Systems and Controls on projects in London and the South East.

Our Client

- Our client is one of the UK's leading independent system houses for Trend as well as providing other systems such as Tridium / Honeywell.
- They have the capacity to undertake the complete process from design, manufacture, installation, commissioning through to maintenance of the BMS.
- They have carried out a number of key and flagship projects and continue to provide a competitive market presence.

The Role

- As the Project Manager, you will be responsible for managing BMS projects of varying sizes.
- Projects are carried out for a number of different customers including Mechanical and Electrical Contractors, Construction Contractors and end users.
- You will be ultimately responsible for ensuring projects are delivered on time, on budget and leaving a satisfied customer.

Responsibilities

- Provide direction, control and implementation of projects to a high standard.
- Be responsible for the commercial performance of the project including the preparation and submission of payment applications, preparation and submission of variations, and agreement of the same.
- Interpret and understand the scope of works from sales handover to filter through to the necessary project support team.
- Overall responsibility for health and safety management on all managed projects.
- Monitor, review and report on the progress of all projects, progress, delays and resourcing amendments to the customer, Operations Manager, and other support staff as necessary.
- Manage the appropriate purchase and sub-contract orders as required on the projects.
- Ensure standard documents are continually used and maintained. These include but are not restricted to progress schedules, technical submittals, RFI's, etc.
- Ensure customer satisfaction is maintained.
- To undertake any other duties as requested by senior staff.
- Liaise with Operations Manager, Project Engineers and other staff as required to carry out this role.

Relevant Experience, Skills and Knowledge

- **Essential**
 - o Ability to use Microsoft Excel and Word
 - o Minimum 3 years experience of project management in the construction industry with experience in BMS and controls systems
 - o Experience in producing and managing a programme of works



Associate Member of the Confederation of Construction Specialists
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RCC Limited

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- Experience of managing health and safety in a construction environment
- **Desirable**
 - Experience with different forms of contract and sub-contract
 - Knowledge of necessary Contractual procedures and requirements (e.g. the Construction Act)

Communications and Interpersonal Skills

- **Essential**
 - Excellent written & verbal communication skills
 - Accuracy and attention to detail
 - Proactive attitude
 - Comfortable working as part of a team
 - Excellent Management skills
 - Flexible Customer focused approach

- **Desirable**
 - Strong leadership skills

Benefits

- To be discussed upon successful application

If you are interested in this role or would like to know more information, please send your CV or queries to info@rcclimited.com, quoting reference RCC/PM/0613/004.